

# Student Information @ SDSS

Our school currently uses 2 separate programs, Parent/Student Connect and MyEd Parent/Student Portal.

## ~ Parent & Student Connect ~

### Parent/Student Connect is used for:

- Reviewing student schedules (what they are studying and when)
- Review attendance history (daily attendance recorded in MyEd)
- View Report Cards (a copy of the MyEd report is uploaded)
- History of marks/transcripts for all previous years' final marks
- View/pay school fees
- Forms (please especially sign off on the Google Apps form which is used to create a Delta Learns account for your student this requires an overnight upload!)

### How to sign into Parent Connect:

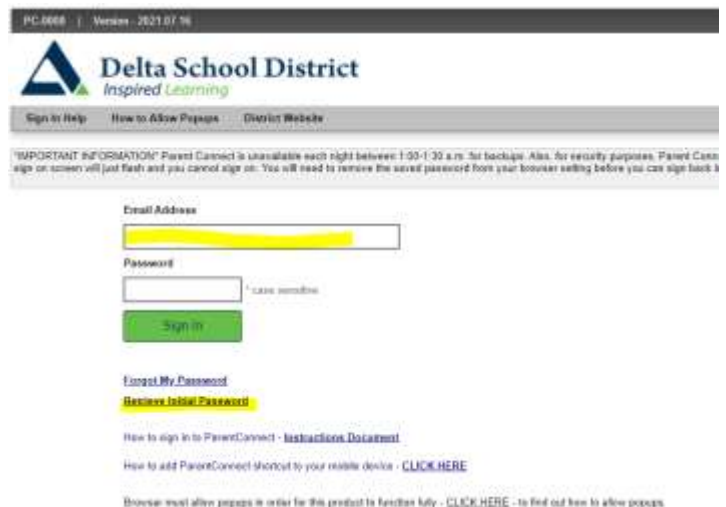
What you need to sign into Parent Connect:

- <https://cimsweb.deltasd.bc.ca>

### New User to Parent Connect:

You use the email address that you provided the school with, and then click 'Retrieve Initial Password'

Once you have signed on successfully – we strongly recommend you change your password right away.



The screenshot shows the login interface for Delta School District's Parent Connect system. At the top, it says 'PC.0000 | Version: 2021.07.16'. Below this is the Delta School District logo with the tagline 'Inspired Learning'. There are links for 'Sign In Help', 'How to Allow Popups', and 'District Website'. A warning message states: 'IMPORTANT INFORMATION: Parent Connect is unavailable each night between 1:00-1:30 a.m. for backups. Also, for security purposes, Parent Connect signs on screens will just flash and you cannot sign on. You will need to remove the saved password from your browser setting before you can sign back in.' The login form includes fields for 'Email Address' and 'Password', with a 'Forgot my password' link next to the password field. A green 'Sign In' button is below the fields. Below the button are links for 'Forgot My Password', 'Retrieve Initial Password', 'How to sign in to ParentConnect - Instructions Document', 'How to add ParentConnect shortcut to your mobile device - CLICK HERE', and 'Browser must allow popups in order for this product to function fully - CLICK HERE - to find out how to allow popups'.



Delta School District  
Inspired Learning

Sign In Help   Forgot My Password   Contact Us/Feedback

IMPORTANT INFORMATION: Parent Connect is unavailable every night between 10:01 PM and 06:00 AM for security purposes. Parents to sign on to the system will just have to wait until the next business day. You will need to remember the correct password from your previous login before you can sign in.

Email Address

Password  
 Forgot password?

[Forgot My Password](#)  
[Remember My Password](#)

How to sign in to ParentConnect   [Instructions Document](#)

How to add ParentConnect shortcut to your mobile device   [CLICK HERE](#)

Business could allow people to enter the this product to business fully   [CLICK HERE](#)   to find out how to allow people

## Current Parent Connect User:


If you don't remember your current password Input your email address and click 'Forgot My Password'

**Student Connect** (a link can be found on the school website)

<https://cimsweb.deltasd.bc.ca/schoolconnect/stuconsignon.aspx>

Your student will need to contact the office for their Network ID and Password

When they do login the need to change their password which is in the top right corner



SC | Version - 2021.07.16 | Welcome, MUHAMMAD ARBAS - 11:31:27

Help Manage Password Sign Out

Delta School District  
Inspired Learning

South Delta Secondary  
**StudentConnect**

Home Activity Attendance Fees Flex Folder Forms Profile Resources

### Change Password

In an effort to keep your information secure, there are some password requirements.

- Minimum 5 characters - Maximum 30 characters
- Must start with an alphabetical character
- Minimum of 1 number
- No spaces or special characters allowed
- Case sensitive

To change your password you must:

1. Enter your current password
2. Type in your new password
3. Re-enter the new password for confirmation
4. Select "Save"

**\*\* Please wait for the message confirming the password change before closing the window.**

Current Password

New Password

Confirm New Password

The password must be 6 – 10 characters long, must contain a capital, number and lower case.

In Student Connect click on 'Profile' and on the right hand side you will see Locker info

Locker:

Total Charges:  Total Payments:

Bus Route/Time:

After a ½ an hour, access to our school WIFI will be able and able to access your Delta Learns Google Account

## Delta Learns Google Acct

To access the school accounts (parents need to sign off on the form on Parent Connect called GAFE)



On the Google search engine (on the right side of the screen) click 'Gmail' and the students login is their first name, last initial and the last 3 numbers of their Student Connect number.

*(Again, they will not be able to access this if the Parent Form is not signed off....it takes overnight to upload)*

## My School Days App ~

SDSS has an agenda book app. Students and parents can download the app from most app stores under 'My School Day'. The app can be used for the following:

- Check individual teachers' channels for homework and messages
- Check team or club channels for games, practices, and messages
- Check morning announcements
- Access SDSS Website, Facebook and Twitter feeds
- Add personal appointments and activities

## ~ MyEducation BC Parent Portal ~

MyEd Parent/Student Portal is used for:

- Attendance
- Marks and/or assignment feedback if the teacher publishes their gradebook to the portal
- Contacts
- Course Requests
- Schedule
- Transcript records

When your account is set up by the school, parents will receive an email that will look like this:



Welcome to the Delta MyEducation BC PARENT PORTAL, which will allow access to see grades, attendance and other information on your child(ren). Each parent or guardian will have their own separate account.

To Access the MyEducation BC System

1. Visit <https://www.myeducation.gov.bc.ca/aspen> **Website to sign on to MyED BC**
2. Make sure popups are enabled for your browser
3. Your user name will be: **Logon ID is your primary email address**
4. Your temporary password will be: **Password to sign on for the first time - computer generated**

NOTE: Both user name and password are case sensitive

5. Enter your user name and password then click Log On to access the system. You will be prompted to change your password, and fill out some information so that in the future you can click "I forgot my password" to receive a new password.

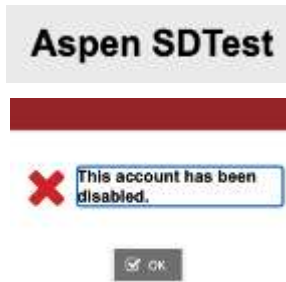
Once inside the MyEducation BC system you can navigate around to view information for your student(s).

\*\*\* Please do not reply to this generated email.

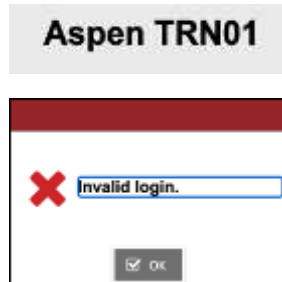
You can click directly on the Website URL to access the logon page. Make sure POPUPS are permitted.

- Make sure the Log On Screen says **PROD**. There are several other MyED environments, such as SDTest and TRN that are used for testing process and training. If you try to logon to either of these environments, you will get a message letting you know your account is either disabled, or invalid.

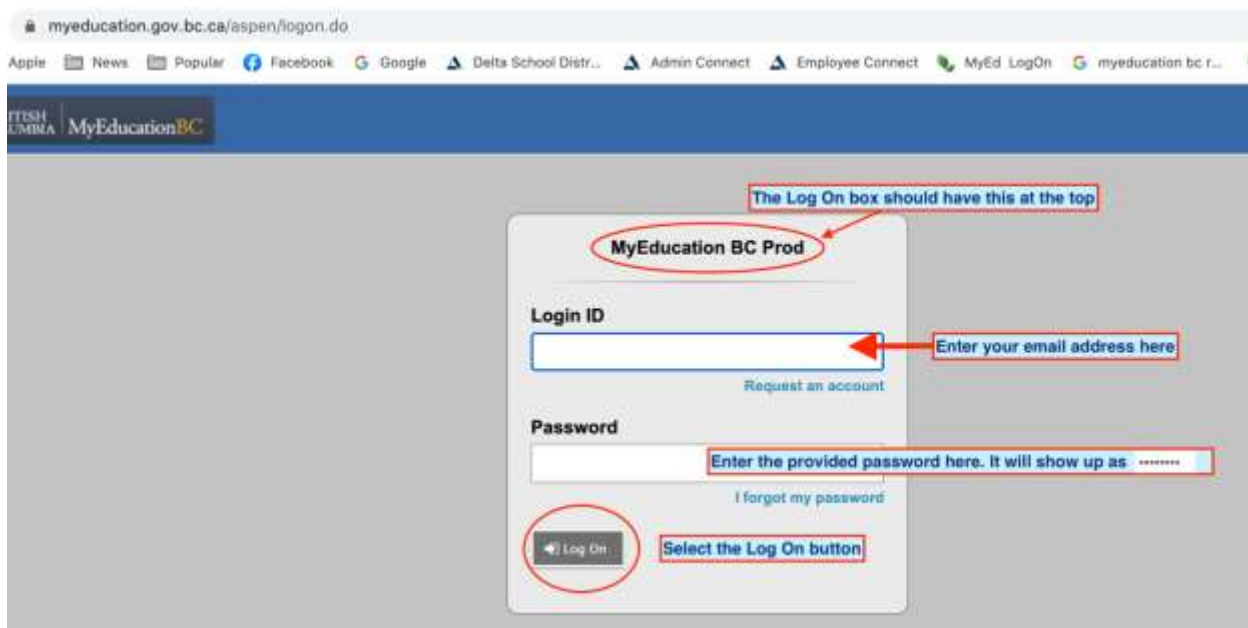
#### Incorrect



#### Incorrect

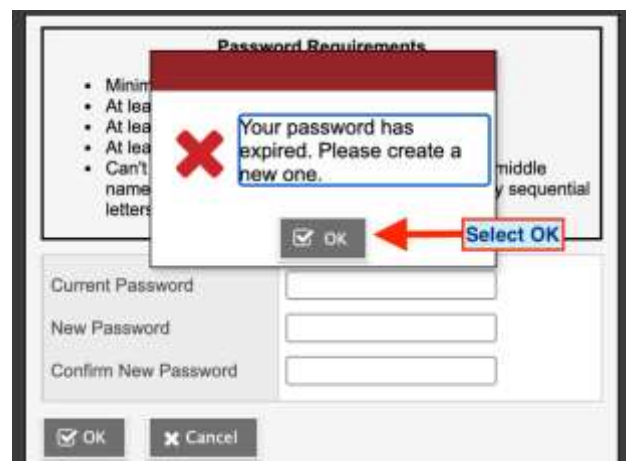


#### Correct



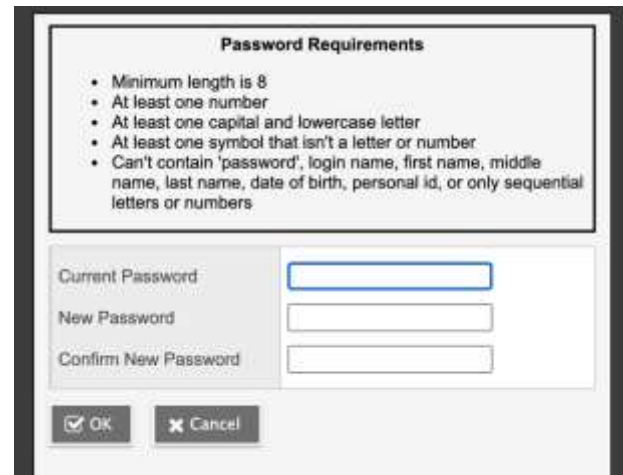
Once you enter your email address for the Login ID and the provided Password, the following screen will appear:

- The password assigned to you expires as soon as you logon for the first time. You need to create a new password.
- Select OK



Review the Password requirements. Your password will expire every 90 days.

- Enter the password you were assigned for your first logon into the Current Password box.
- Create a new password and enter it into the New Password Box.
- Re-enter your created password into the Confirm New Password Box
- Select OK



**Password Requirements**

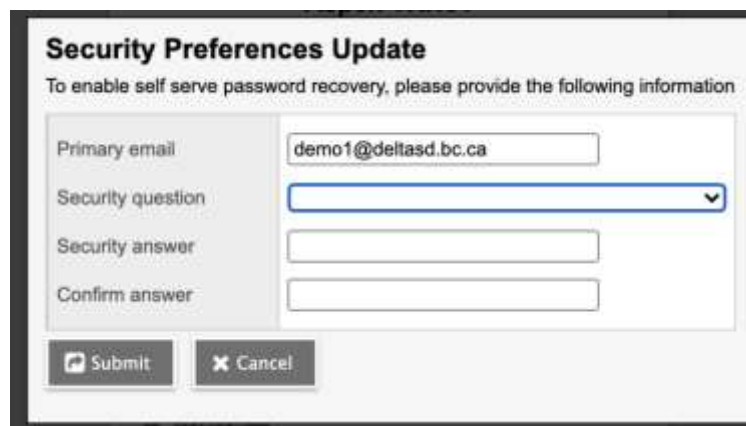
- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

Current Password

New Password

Confirm New Password

The following pop-up window will appear.



**Security Preferences Update**

To enable self serve password recovery, please provide the following information

Primary email

Security question

Security answer

Confirm answer

Toggle on the drop down menu for Security question and select a question.

If you forget your password, you can click on the "I forgot my password" on the logon screen. You will be prompted to enter your email address and answer your security question. Then a new password will be created and emailed to you. That new password will expire as soon as you logon with it, and you will be prompted to create a new password.



**Security Preferences Update**

To enable self serve password recovery, please provide the following information

Primary email

Security question

Security answer

Confirm answer

What city did your father grow up in?  
What city did your mother grow up in?  
What city were you born in?  
What is your father's middle name?  
What is your favourite vacation spot?  
What is your mother's maiden name?  
Who is your favourite actor, musician, or artist?  
Who is your favourite athlete?  
Who is your favourite author?

Enter the answer to your security question in the Security answer box, and then type it again in the Confirm answer box.

You have successfully logged onto MyED BC. The landing page looks like this.

The screenshot shows the MyEducation BC PRODUCTION landing page. At the top, there is a navigation bar with tabs for 'Pages', 'Family', 'Academics', 'Groups', and 'Calendar'. Below this, a 'Welcome to MyEducation BC PRODUCTION' message is displayed. A large banner image features a group of diverse students and a teacher. To the left of the banner, the text reads: 'One Student. One Record. All of British Columbia.' Below the banner, there are two main sections: 'Recent Activity' and 'Published Reports'. The 'Recent Activity' section includes a search bar and a list of activities, with one entry visible: 'Student Name Shows here' dated 02/03/2021, with a sub-entry 'Attendance (Absent, Excused)'. The 'Published Reports' section has a table with columns for 'Filename', 'DateUploaded', 'Creator', and 'Description', and a message stating 'No published reports'.

Pages Family Academics Groups Calendar

Welcome to MyEducation BC PRODUCTION

One Student. One Record. All of British Columbia.

Recent Activity

Search: [ ] Last 30 days

Attendance Grades

Student Name Shows here

- 02/03/2021 - Attendance (Absent, Excused)

Published Reports

Filename	DateUploaded	Creator	Description
No published reports			



# ~ MyEducation BC Student Portal ~

## FIRST TIME – Using MyEd

Step 1: Check your Deltalearns account. You should have received an email from [sysadmin@myeducation.gov.bc.ca](mailto:sysadmin@myeducation.gov.bc.ca). This email will contain the URL to MyED BC, your Login ID and your password for the first time you login to MyED BC.

Sample Email Message:

A MyEducation user account has been created for you:

Log in to <https://www.myeducation.gov.bc.ca/aspen> using the user name and password supplied.

Username: 99999999

Password: gyro205LIFE

Step 2: Click on the URL or copy and paste it into an internet browser. It should take you to a screen that looks like this:

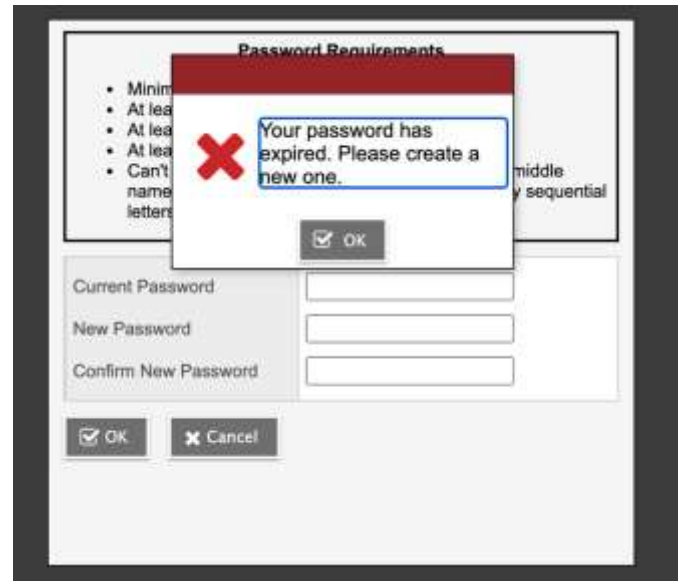
The screenshot shows a web browser window with the address bar containing the URL <https://www.myeducation.gov.bc.ca/aspen/login.do>. The page title is "MyEducation BC Prod". The login form has two input fields: "Login ID" and "Password". Below the "Login ID" field is a link that says "Request an account". Below the "Password" field is a link that says "I forgot my password". At the bottom of the form is a "Log On" button. Four numbered red circles with arrows point to specific elements: (1) points to the URL in the address bar; (2) points to the "Login ID" input field with the text "Type Username (MyED student number) here: eg. 99999999"; (3) points to the "Password" input field with the text "Type the password you were given in your email eg. gyro205LIFE"; and (4) points to the "Log On" button with the text "Select Log On".

1. URL Copied and pasted into the browser.
2. Type or copy and paste the Username from your email into here.
3. Type or copy and paste the password from your email into here.
4. Select the Log On button.



Step 3: You will be prompted to create a new password. The following screen will appear.

1. Select the OK button.
2. Type or copy and paste your initial password into the Current Password box.
3. Type your new password into the New Password box.
4. Re-type your new password into the Confirm New Password Box.



MyED BC has some specific rules regarding your new password:

- Minimum length is 8
- At least one number
- At least one capital and lowercase letter
- At least one symbol that isn't a letter or number
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers

Once you have created your new password and re-entered it into the Confirm New Password box, select OK:

Step 4: Select and answer the security question.



Select the submit button.

By filling in the Security information, if you forget your password, you will be able to click on the “forgot my password” on the logon screen, and enter your email address. If you correctly answer the security question, your password will be reset and emailed to you.

Step 5: This is the landing page for MyED BC. Your name should appear in the top left hand corner, and it should appear in the top right hand corner.



Step 6: First time you logon, you should click on your name, and select the “Set Preferences”.

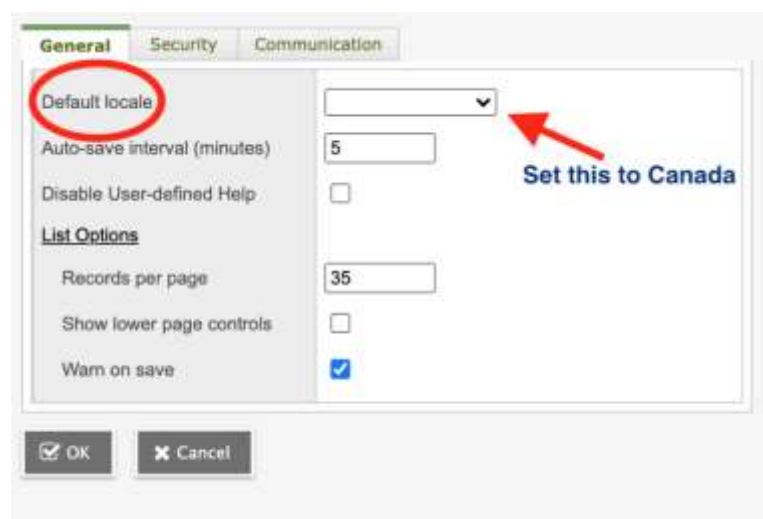


### On the Preferences General Tab:

Set the Default locale to Canada.

The rest is personal preference.

Disable user-defined help will stop the help button from working.



Records per page: Maximum is 35

Show lower page controls: Allows you to toggle at the bottom and the top of the screen.

Warn on save: if you are trying to move off of a screen without saving, and this is checked, you will get a warning that you are about to lose your data. As a student you will be viewing data and unable to change the data.

### On the Preferences Security Tab:

- 1) Enter your deltalearns email. This will be reset to your deltalearns email if you use any other email.
- 2) Choose a security question, if you want to change the questions you selected when you first logged on to MyED BC.
- 3) Provide the answer to the security questions
- 4) Provide the answer to the security question again.

The screenshot shows the 'Security' tab of the MyED BC Preferences form. The 'Primary email' field is pre-filled with 'name @deltalearns.ca' and is highlighted with a red circle and the number 1. Below it is an empty 'Alternate email' field. The 'Google Docs email' field has an 'Add Google Access' button. The 'Security question' dropdown menu is highlighted with a red circle and the number 2, showing the option 'Who is your favourite athlete?'. Below this are two password fields: 'Security answer' (highlighted with a red circle and the number 3) and 'Confirm answer' (highlighted with a red circle and the number 4), both containing masked text. A 'Password' field with a 'Change' link is at the bottom. At the very bottom are 'OK' and 'Cancel' buttons.

By filling in the Security information, if you forget your password, you will be able to click on the "forgot my password" on the logon screen, and enter your email address. If you correctly answer the security question, your password will be reset and emailed to you.

