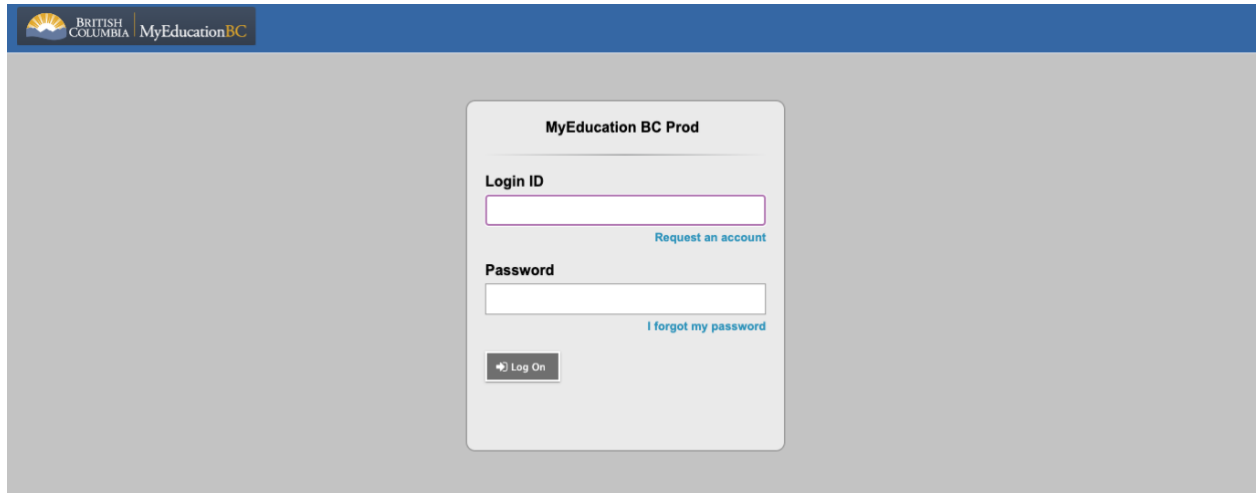


SDSS Online Course Selection: Logging Onto MyED BC and Completing the Course Requests

Course requests for SDSS will be done in MyED BC. This document outlines the steps you will need to follow in order to complete the online course requests.

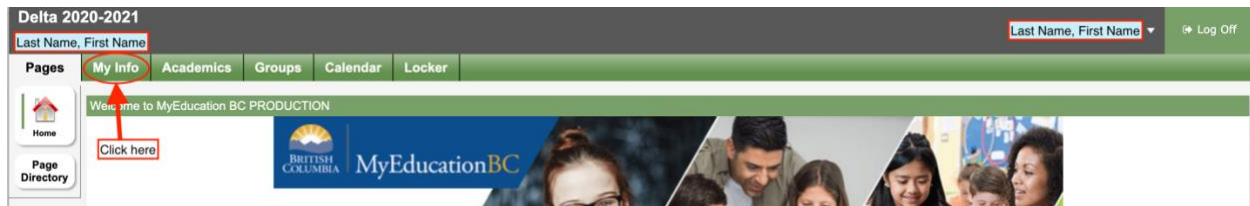
Step 1: Click on this URL <https://myeducation.gov.bc.ca/asp/en/logon.do> or copy and paste it into an internet browser. It should take you to a screen that looks like this:



The screenshot shows the login page for MyEducation BC Prod. At the top left, there is a logo for BRITISH COLUMBIA MyEducationBC. The main content area is a light gray box with the title "MyEducation BC Prod". Below the title, there are two input fields: "Login ID" and "Password". To the right of the "Login ID" field is a blue link that says "Request an account". To the right of the "Password" field is a blue link that says "I forgot my password". At the bottom of the form is a "Log On" button with a right-pointing arrow.

Step 2: Login with your MyEd number and your password

Step 3: Click on the My Info Top Tab underneath your name.



SDSS Online Course Selection: Logging Onto MyED BC and Completing the Course Requests

Step 4: Select the Requests side tab.

Delta 2020-2021
Lastname, Firstname

Pages My Info Academics Groups Calendar Locker

My Record

My Details Options Reports Help

Transcript Cancel Default Template

Current Schedule Demographics Addresses Photo

Contacts Legal first name Firstname School > Name Chalmers Elementary

Attendance Legal middle name Middlename Next School > Name Burnsview Secondary

Assessments Legal last name Lastname Year of graduation 2026

Notifications Suffix 07

Requests Pupil # 9999999 Parking Space

Personal Education Number 889889889 License Plate #

Homeroom 999

Select here to access your course requests

Cancel

Step 5: Read through the instructions at the top of the page.

Delta 2020-2021
Lastname, Firstname

Pages My Info Academics Groups Calendar Locker

Requests

My Details Options Reports Help Search on CrsNo

Transcript << Exit entry mode

Current Schedule 2021-2022 - Requests: 8 primary, 0 alternate - Scheduled: 0% - Credits: 0.0

Contacts

Attendance

Assessments

Notifications

Requests

Requests Details

Graduation Progress

Instructions

GRADE 8 STANDARD COURSE SELECTION
(Current Grade 7 Students)

Course Information can be found in the [Course Program Guide](#)

1. Click on the **Select** button to choose courses in each Subject area.
2. Students **MUST** select a minimum of 8 courses.
3. All **Required Courses** have been pre-selected for Grade 8 students, except Math.
4. Select one Mathematics course (required).
5. Click on the **Select** button beside **Explorations** to choose your Grade 8 electives (required).
6. Click on the **Select** button beside **Academics** to choose an academy program (only if interested).
7. Students requiring Learning Support (ELL, Strategies, Gradquest, Modified Academics or Supportive Learning) will be hand timetabled by counselors.
8. Remember to click **OK** to confirm selections within a Subject Area and click **POST** to confirm ALL selections before exiting.

Primary requests

Subject area	School/Course > CrsNo	School/Course > Description	Alternate?	Credit

SDSS Online Course Selection: Logging Onto MyED BC and Completing the Course Requests

Step 6: Scroll down to the portion of the page where you can select your requests. In the sample below, your required courses are already selected for you. Click on the select button to open your choices.

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
<input type="button" value="Select..."/> Required Courses		MFR--08	FRENCH 8	N	0.0
		MEN--08	ENGLISH LANGUAGE ARTS 8	N	0.0
		MSC--08	SCIENCE 8	N	0.0
		MSS--08	SOCIAL STUDIES 8	N	0.0
		MPHE-08	PHYSICAL AND HEALTH EDUCATION 8	N	0.0
		MMA--08	MATHEMATICS 8	N	0.0
<input type="button" value="Select..."/>	Explorations				
<input type="button" value="Select..."/>	Outside the Timetable				
<input type="button" value="Select..."/>	Academies				

Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
<input type="button" value="Select..."/>	Student Services				

Notes for counsellor

Step 9: Select the courses by checking the box beside the course name. Select OK.

Subject area	Explorations						
Instructions	Select > Explorations 8A AND 8B OR Select > Instrumental Music 8 - Concert Band AND Explorations 8B						
<input type="button" value="Select All"/> 2 of 3 selected							
Select	CourseNumber	CourseDescription	Academic level	Credit	Prerequisite	Status	
<input checked="" type="checkbox"/>	MADGE08EXA	ADST 8 - General Explorations 8A	Regular	0.0			
<input checked="" type="checkbox"/>	MADGE08EXB	ADST 8 - General Explorations 8B	Regular	0.0			
<input type="checkbox"/>	MMU--08-BA	Instrumental Music 8 (Concert Band)	Regular	0.0			
<input type="button" value="OK"/> <input type="button" value="Cancel"/>							

These courses will show up on the main request page.

SDSS Online Course Selection: Logging Onto MyED BC and Completing the Course Requests

Primary requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
<input type="button" value="Select..."/>	Required Courses	MFR--08	FRENCH 8	N	0.0
		MEN--08	ENGLISH LANGUAGE ARTS 8	N	0.0
		MSC--08	SCIENCE 8	N	0.0
		MSS--08	SOCIAL STUDIES 8	N	0.0
		MPHE-08	PHYSICAL AND HEALTH EDUCATION 8	N	0.0
		MMA--08	MATHEMATICS 8	N	0.0
<input type="button" value="Select..."/>	Explorations	MADGE08EXA	ADST 8 - General Explorations (Modules)	N	0.0
		MADGE08EXB	ADST 8 - General Explorations (Modules)	N	0.0
<input type="button" value="Select..."/>	Outside the Timetable				
<input type="button" value="Select..."/>	Academies				

Alternate requests

	Subject area	SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?	Credit
<input type="button" value="Select..."/>	Student Services				

Notes for counsellor

If you have specific information for your secondary school counsellor, you can type a message in the Notes for counsellor box.

Once you are finished your course selections, you can press the POST button. If you forget to select the POST button, your requests will still be in the system.